To
The Editor-in-Chief

Journal of University of Babylon (JUB)

[Sub: Submission of Manuscript for publication]

Dear,

We intend to publish an article entitled “…………………………………………………………………………………………… ..
……………………………………………………………………………………………………………………………………” in your journal as an
…………………………………………………… (type of article: original, short communication etc.).

On behalf of all the contributors, I will correspond with the journal from this point onward.

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We have done sufficient work in the field to justify authorship for this article:

Thanking you.

Yours’ sincerely,

(Corresponding author)

(Corresponding author’s name with postal address,
email address, telephone and fax numbers)